# **Cancellation and Code of Conduct Policy**

## **Payment & Cancellation Policy**

MORE THAN 30 DAYS -If you cancel more than 30 days before the first day of class/camp, you will be subject to a 15% cancellation fee for a refund. This fee is based on the total amount of the class/camp at the time of registration (cancellation fee is not based on what you have already paid in the case of a payment plan, it is based on the total amount of the class or camp).

30 DAYS BEFORE -the first day of class through the class/camp ending date: Because your place was reserved, we regret we are unable to give refunds for any reason after this deadline except in instances of illness. In those cases, a doctor's certificate must be submitted and we can refund or prorate only up to a maximum of 50% of your tuition.

## NO REFUNDS

There will be no refunds or prorating due to student absences.

CANCELLATION If a session must be canceled due to low enrollment and no other session is workable for you, we will refund all tuition and fees paid by you.

The Parent/Guardian signing this agreement agrees to pay the required tuition.

## Code of Conduct

Withdrawal by staff-Grandstreet Theatre School reserves the right, in its sole discretion, to suspend or dismiss any student if his or her conduct is detrimental to the well-being of the class(es) or of any other student or staff. No refunds or credits will be issued.

Damages-The Parent assumes responsibility for any damage to Grandstreet property, or property used by Grandstreet, caused by the student or chargeable to him/her under the rules/regulations of the school. The Parent acknowledges and agrees that Grandstreet Theatre shall have no responsibility whatsoever for any damage or loss sustained by the Student to his/her personal property while it is located on Grandstreet Theatre premises or is accompanying the Student on any Grandstreet trip.

The withdrawal, suspension, or expulsion of the student before the end of the session or camp shall not relieve the Parent of any obligations under this agreement, including the obligation to pay tuition.

#### **Enrollment**

While reasonable consideration will be made to accommodate the needs of each student, Grandstreet Theatre School reserves the right to reconsider enrollment or send a student home should issues require support beyond the capabilities of Grandstreet's staff.

#### Release

The Parent agrees to and does hereby release Grandstreet Theatre School from any and all liability for any illness, injury or damages suffered by the student during his/her camp experience, including participation in any athletic or recreational activity, in the absence of any gross negligence by Grandstreet or its staff.

#### Attendance

Regular, punctual attendance is encouraged at Grandstreet Theatre School. That being said, we are sensitive to the need for students to be absent due to observance of religious holidays or family emergencies. We ask that the student be proactive in catching up on any material that was missed (including blocking, choreography, music, handouts, etc.). When we have a short rehearsal process missing days, no matter the reason, may result in not being able to participate in a scene or number. We do our best to work around missed days, but it is not always possible to include someone in a number or scene when they have missed a significant amount of class or rehearsal.

Those attending the Grandstreet Theatre School Classrooms (GTSC) will be required to attend every day that Helena Public School holds school. Attendance will be taken and only by parent/guardian permission (phone call) will a student be excused. No refunds will be issued for missed days.

# **Program Changes**

Grandstreet Theatre School reserves the right to change faculty or programs without notification.

## Covid-19 Addendum

I indicate my agreement to the following health guidelines:

- -I agree to the wearing of a mask when deemed necessary by Grandstreet Summer Theatre School staff.
- -I agree to follow social distancing guidelines as directed by staff members.
- -I understand that I need to drop my child off and wait for the temperature check before leaving the area. If my child's temperature is 100.0 or higher I will need to return to their classroom and take them home.

I acknowledge that due to health and social distancing concerns, parents/guardians will not be allowed into classroom spaces.

## **Band App**

I understand that announcements and communications related to GTS will take place on the Band app.

I understand that attendance will be taken via the Band app at the start of class and I can check my child's attendance status using the Band app.

Additional information related to Grandstreet Summer Theatre School's Covid-19 guidelines and precautions can be found here: <a href="https://bit.ly/2XECzQN">https://bit.ly/2XECzQN</a>

This contract is being entered into in the State of Montana and shall be interpreted under the laws of the State of Montana. It is further agreed that any litigation which either Grandstreet Theatre or the student, parent or guardian, or I may bring against the other may only be brought in a court located in Lewis & Clark County, Montana.